

MOUNTAIN GREEN SEWER IMPROVEMENT DISTRICT
5455 West Old Highway Road, Mountain Green, Utah
7:00 P.M., Thursday, October 4, 2012

Board Members Present: Chair Wendy Eliason, Tina Kelley, Mark Devoe and Zane Gray.
Excused: Mary Jewett, Shane Rice and Blair Larsen. Others Present: Dennis Baldwin and Janet Boudrero.

Chair: Wendy chaired the meeting after having been delayed in arriving. The three other Board members present discussed the items until Wendy arrived and called the meeting to order.

Item # 1. Discussion / Decision: Hiring a Full-time Manager-Operator

Dennis explained that his age and health issues make it important for the Board to hire a full-time manager-operator as soon as practical. Dennis will continue the administrative and support duties until the new manager is familiar with them and has assumed their responsibility. Even after the transition, Dennis expects to maintain his certification as a relief operator and will continue to participate in Board meetings as an interested citizen.

The Board discussed some of the manager-operator responsibilities and agreed that the candidate should have a trial period of six months with monthly evaluations given to see if expectations are being met. Discussion of salary is noted below.

Item # 2. Discussion / Decision: Preliminary Budget for 2013

The Board reviewed the preliminary budget for 2013. It was noted that the updated October version will be reviewed in the November meeting and the updated November version will be finalized for the scheduled Budget Hearing on December 6, 2012 at 6:00 p.m. After any public comments are considered, the Board will vote to approve the final 2013 budget.

During the review of the preliminary budget, the salary of the manager-operator was discussed. Dennis referred to the published schedule of total compensation for the upper fifty Morgan County employees and proposed that the manager-operator be offered a beginning wage of \$20 per hour, which is somewhat low but still reasonable relative to the County compensation schedule. Some of the Board members considered the amount too low for the increasing responsibilities of the manager-operator position in view of the increasing requirements and liabilities being imposed by state and federal regulations.

After further Board discussion, Mark made a motion to approve the Preliminary Budget for 2013 with the stipulation that Dennis include for the next Board meeting a more suitable salary for the manager-operator position. Zane seconded the motion. Motion passed.

Item # 3. Discussion: District Operations

Dennis updated board members regarding recent operations at the plant. He reported that effluent water quality continues to be well within state requirements. In addition, he explained that manhole inspections have largely been completed and that the cleaning and videoing of Cottonwoods Phase II and Phase III lines are winding up.

He expressed considerable concern about recurring blockages in the flow of water between the ponds. The blockages are probably due to the buildup of stringy moss, old weeds and sludge at the entrance and within the ten-inch diameter transfer piping. Dennis called in a professional sanitary sewer cleaning crew to flush the piping, which was successful. However, this may become a chronic issue for the treatment operation and may require at least some sludge removal work.

Item # 4. Discussion: District Statistics

The Board reviewed current District financial and operational statistics and found them to be satisfactory. It is noted that home starts during 2012 (54) are more than double the number during 2011 (22).

Item # 5. Discussion / Decision: Review and approval of August 16, 2012 Minutes.

After Board review of the minutes of August 16, 2012, Tina made a motion to approve the minutes as written. Mark seconded the motion. Motion passed.

Adjourned: 9:25 P.M.

Signed _____