

MOUNTAIN GREEN SEWER IMPROVEMENT DISTRICT

5455 West Old Highway Road, Mountain Green, Utah

Minutes of the Board of Trustees Meeting

7:00 P.M., Thursday, December 5, 2013

Board Members Present: Blair Larsen, Tina Kelley, Mark Devoe, Mary Jewett and Zane Gray. **Employees Present:** Robert Volk, Dennis Baldwin and Janet Boudrero. **Excused:** Shane Rice and Wendy Eliason. **Guests Present:** No Guests

Invocation: Zane Gray

Chair: Zane Gray welcomed those present and opened the Public Hearing for the 2014 Budget, followed by the Board of Trustee's Meeting.

Item # 1. Discussion / Decision: Public Hearing to Review the proposed 2014 Budget.

The 2013 Budget along with the year to date figures and year end estimates were presented first. Robert stated that we are doing well and will probably come in with income higher than projected with expenses below what had been budgeted. There were a few accounts with some above average variances, but nothing major.

The income budget for 2013 was projected at \$333,256 but will probably end up around \$343,600. The expense budget for 2013 had been estimated at \$299,855 but might come in around \$245,533. Final figures will be completed after year end.

Robert then reviewed the proposed 2014 Budget stating that we are anticipating an increase for both the income and expenses. The income will increase due to the growth in the number of monthly billings. Based on a very conservative estimate of 820 billings per month, the 2014 income budget was set at \$367,272. Expenses will grow proportionately due to the additional labor to handle the workload in the summer months, and increases in the utility costs. Final 2014 expenses are estimated to come in around \$331,414 which will result in a net positive income of about \$36,000 before depreciation.

2014 goals include increased employee cross training to ensure continued operations, along with an additional part time employee in the summer to keep up with the manhole inspections and weeding demands. The yellow service truck is 28 years old and will require some major maintenance to keep it in service for snow plowing and as a blockade on road inspections, but we should consider getting a smaller, more reliable, truck for day to day operations. The yellow truck does not feel safe out on the main roads at higher speeds.

As soon as time allows, Robert will have a couple of different contractors provide estimates and feasibility studies on installing solar panels and a windmill in order to offset and lock in our energy costs. We have plenty of unused open space and the cost of these renewable power sources has reached a practical level.

There were no guests in attendance for the public hearing. At 7:00 PM, after Board discussion and after the public hearing period ended, Zane made a motion to approve the 2014 Budget as presented. Blair seconded the motion. Motion carried.

Item # 2. Discussion / Decision: Proposed 2013 Budget Increases.

Robert gave detailed information on a few 2013 budget accounts which need to be increased in order to bring them in line with actual expenditures. After board discussion, Blair made a motion to approve those changes as presented. Mary seconded the motion. Motion passed.

Item # 3. Discussion: New Chairperson for 2014

Our current Chairperson, Wendy Eliason has indicated that she would like to step down and allow someone else the opportunity to lead the Board. Mark Devoe, the current Vice-Chair, graciously volunteered to take this position for 2014.

Item # 4. Discussion / Decision: New Vice-Chair for 2014

Zane Gray offered to serve as Vice-Chair for 2014. Tina moved to appoint Zane as Vice-Chair of the Mountain Green Sewer Improvement Board of Trustees. Blair seconded the motion. Motion passed.

Item # 5. Discussion: District Operations

November was a month of equipment challenges and breakdowns for the District. An assortment of blowers, pumps, wiring and grinders, both on site and off site, kept everyone busy. Most of the repairs have been completed, but all operations are back to normal and expenses should not exceed the allotted budget.

Item # 6. Discussion: District Statistics as of November 30, 2013

Our next meeting is scheduled for the first Thursday, January 2, 2014 at 7:00 P.M.

Meeting adjourned: 7:15 P.M.

Signed: _____