

**MOUNTAIN GREEN SEWER IMPROVEMENT DISTRICT**  
5455 West Old Highway Road, Mountain Green, Utah 84050  
**Minutes of the Monthly Board of Trustees Meeting**  
Wednesday, April 6, 2016, 7:00 p.m.

**Board Members Present:** Shane Rice, Wendy Eliason, Lynn Peterson and Lannie Jolley **Excused:** Blair Larsen, Gary Ross and Zane Gray **Employees Present:** Robert Volk **Guests Present:** Tina Kelley

**Invocation:** Shane Rice

**Chair:** Lannie Jolley who is the Mountain Green Sewer Co-Chair for 2016 welcomed those in attendance and chaired this meeting for the Mountain Green Sewer Improvement District as Zane Gray our current chair was excused and unable to attend the board meeting this evening.

**Public Comment Period:** No comments

**Item # 1. Discussion/Decision: Transfer funds to PTIF accounts**

As our main operations checking account has reached a balance of around \$165,000 which is the level at which we usually transfer funds into the PTIF Accounts. The Manager recommended transferring \$30,000 from the main checking account into our PTIF #248 which is our Existing Residents Fund which would bring that account balance to around \$325,000.

He also recommended transferring \$30,000 from our main checking account into the PTIF #4668 account which is our Replacement (Depreciation) Fund which would bring that account balance to around \$345,000.

Lynn asked about the different PTIF accounts and what exactly they are. Robert explained that these different accounts are held with the State's Public Treasurer's Investment Fund. Robert referred board members to page # 2 of the agenda which details the District's different financial account balances and explained these four different accounts with the PTIF had been set up years ago. Last year he did ask the board for approval to change the account name on the # 248 account from being a general unassigned account to the Existing Residents Fund to give it future direction, as it is estimated that the existing resident's responsibility for the new plant will be around \$1,850,000.

Robert also mentioned the PTIF Account #4668 has always been the Replacement Account. This money comes from the portion of the monthly rates that are collected for depreciation, which is a line item expense in our annual Budget and our financial reports. He reminded board members that our current system is over twenty six years old and currently valued at over six million dollars. He stated that all of this investment

will eventually wear out and need to be replaced thus making it essential that funds are set aside to take care of that.

The purpose in having the PTIF accounts was to transfer our monies when the regular checking accounts achieved high balances. The reason for the PTIF accounts was to set monies aside for ongoing replacement costs, unforeseen emergencies and of course for future expansion and to also receive a higher interest rate than at our local bank. He also stated he intends to make these transfers a regular decision item on the agendas so the Board is more involved in and aware of the District accounting.

After more questions and discussion by board members Shane made a motion to approve the transfer of \$30,000 from our main checking account into the PTIF #248 (Existing Residents Fund) account as well as the transfer of \$30,000 from the main checking account into the PTIF #4668 (Replacement/Depreciation) Fund. Lynn seconded the motion. All voted in the affirmative. Motion passed.

## **Item # 2. Discussion: The new truck has been ordered**

In the board of trustees meeting of March 2, 2016, the Board approved the purchase of a new truck for the District with a budget of \$30,000. Robert updated the board on the purchase order which was placed on March 7, 2016 for a total price of \$27,627.75.

The final truck ordered is for a white 2016 Ford F250 Super Duty 4x4, four door, short bed, with tow and snow plow packages, extra heavy duty alternator, backup alarm, backup camera, up fitter switches; 23" installed amber roof light and including free delivery to our District Office.

Lynn and other board members asked for more details regarding the truck and the snow plow packages and the need for and the cost of the backup camera. Lynn also inquired about the amber roof light and if it flashes. Robert explained that yes the installed amber roof light does flash and/or rotate. He then explained the snow plow packages included additional wiring allowing for hooking up the snow plow later on. Robert also said that the snow plow was not included in this purchase but plans to again address the board in October for the purchase of the snow plow.

Robert then explained that having a backup camera was definitely for safety purposes which he stated he had communicated to Zane. Robert said the cost for the camera was around \$470. He then explained the situation with the children who live in or are visiting in the Aspen Meadow Condominiums next door to the District Office, and the many close calls that have already taken place with public vehicles and pedestrians. He also reminded board members that over the summer as he and the temporary employees are out doing manhole inspections and industrial cleaning. The camera would be a huge asset allowing for Robert to see the workers who will be doing work behind the truck. It will also enable Robert to see any children who could be playing in places in which they should not be and impatient drivers cutting behind the truck while he is plowing snow.

Lynn inquired if there are plans to have any business signage on the truck. Robert then reviewed with board members the suggested logo that would be put on both sides of the truck. He also asked the Board to provide any input on what they would like to see.

Robert stated that the truck had to be ordered by the dealer because if we had selected one from their inventory it would have cost us an additional three percent. Once ordered it can take up to ten weeks for delivery and when the truck is finally delivered to the District and after the inspection of the new truck, the District will then issue a check for payment in full.

### **Item # 3. Discussion: District Operations- March 2016**

Board members were informed of the recent submitted reports and other District operations for the month of March. The 2015 Municipal Wastewater Planning Report has been submitted to the Utah Department of Environmental Quality with the Board requested changes as well as the 2015 Payroll Transparency Report that was uploaded to the Utah Auditor's Transparency website on March 22, 2016.

They were also informed that the auditors from Wood Richards were in the office on March 17 to begin the process for our 2015 audit. They plan to be at our May 4, 2016 Board Meeting to present their financial report for the MGSID.

The first quarter of 2016 Developer's reimbursements have also been sent out with \$6,913 for two lots in the Cottonwoods and \$17,280 for five lots in Rollins Ranch. Robert informed the board that there are 104 lots left representing around \$359,000 in reimbursements remaining in the Cottonwoods (47), Northside Creek (22), Rollins Ranch (22) and Whisper Ridge (13) before all of the advanced funding has been refunded.

Robert discussed with the board the situation with the frozen gas feed line at the chlorine basin but that it is finally up and back in operation. He explained that the line lies directly beneath the road and if any moisture gets into the line or hose it results in it freezing and will probably happen again at some point.

Effluent water continues to measure well within state requirements and removed over 89% of BOD and 93% of TSS in February. E-Coli bacteria registered at only 5 organisms per 100 milliliters.

### **Item # 4. Discussion: District Statistics as of March 31, 2016**

Board members reviewed the financials and the comparison of the number of Impact Fees received to date.

**Item # 5. Discussion/ Decision: Review and approval of the March 2, 2016 Minutes.**

After board review of the minutes from our last board meeting, Lynn made a motion to approve the Minutes from March 2, 2016 as read. Wendy seconded the motion. Motion passed

**Item # 6. Discussion: The next scheduled Board Meeting will be on Wednesday, May 4, 2016 at 7:00 p.m.**

Robert reminded the board members that someone from Wood, Richards & Associates will be in attendance at our next board meeting to present our financial report.

Shane stated that he will not be present at our May 4, 2016 Board Meeting.

**Item # 7. Motion to adjourn**

Wendy made a motion to adjourn. Shane seconded the motion. All voted in the affirmative. Motion passed.

**Adjourned:** 8:15 P.M.

**Signed:** \_\_\_\_\_