

MOUNTAIN GREEN SEWER IMPROVEMENT DISTRICT
5455 West Old Highway Road, Mountain Green, Utah 84050
Minutes of the Monthly Board of Trustees Meeting
Wednesday, July 6, 2016
7:05 P.M.

Board Members Present: Zane Gray, Lannie Jolley, Wendy Eliason, Lynn Peterson, Gary Ross and Blair Larsen. **Excused:** Shane Rice **Employees Present:** Robert Volk **Guests Present:** None

Chair: Board Chairman Zane Gray welcomed those present and chaired this meeting for the Mountain Green Sewer Improvement District.

Invocation: Zane Gray

Public Comment Period: No comments

Item # 1: Discussion: Board Members contact information on Utah Public Notice S.B. 99 did pass during the last legislative session and ***“requires a local district or a special service district to post on the Utah Public Notice Website the contact information of each member of the district’s governing body.”*** The Utah Public Notice Website was updated on June 29, 2016 to accommodate this requirement and the Manager can now post the required information. The Board Members provided the phone numbers and email addresses that they would like posted on the website. Robert will contact Shane to get his preferences and then post everyone’s contact information per the new requirements.

Board members discussed this item at some length. As a side note, Gary Ross remarked that initially he was all right with this requirement but after a recent situation with the Parson’s Gravel Pit in Mountain Green and several residents from the Rollins Ranch and Cottonwoods developments who were opposed to Parson’s taking the rest of the gravel on some of the surrounding hills, Gary found it necessary to change his personal email address and personal phone number because of the high number of telephone calls and emails he received from residents who contacted him regarding this situation.

Zane inquired of Gary as to what else is new within the County that applies to the District. Gary stated that the Morgan Airport is currently in the process of renovating the old runway.

Gary added that it is his understanding that the County obtained Federal Funding for this expansion which puts them in a different category and required them to now be following FAA regulations.

Robert added that they are replacing the old runway and have already graded and compacted the new one and it appears to be wider than the previous one. Robert also said that they have buried one of our manholes under the debris from the old runway.

Gary was very helpful in sharing other issues of what he is aware of that is going on within the County and within the Mountain Green area. Discussion followed regarding some of those items related to the growth here in Mountain Green. Gary made the statement that the big issue currently facing the residents here is where we are headed and what do the current residents want in regards to zoning. He also said that the General Plan needs to be updated and there are many questions related to that issue. He also stated that most residents want the area to remain mostly residential.

Item # 2: Discussion: Monte Verde lift station backup generator

Robert updated the board on what has been going on with the backup generator at the Monte Verde lift station and what has previously been done to resolve the problem. For some time the generator at the Monte Verde lift station has been a problem by starting intermittently during tests and then failing to start during any power outage and it occurred again on Tuesday, June 28, 2016. Energy Management Corp., our Generac service provider, came out and re-configured the gas feed piping to remove some flow restrictions and increase line volume. They also replaced a solenoid valve, but the generator is still not starting.

Robert's main concern is that this is one area, which if left unresolved, could result in a sewer line back up resulting in damages to residents properties.

Lynn had several questions regarding the generator and questioned if the generator had an air filter that could possibly be plugged. Robert indicated that he scheduled the technicians to come here tomorrow and he will ask them about the filter. Hopefully, this will solve what has been an ongoing and potentially serious problem at the lift station.

Item # 3: Discussion: Part Time Summer Help

Robert explained that we currently have two positions which are open. The first one is for assisting him outside doing manhole inspections and landscape management for approximately ten to fifteen hours per week. The other is for a secondary office position to cover for Janet, one day per week and to also cover other days as necessary for approximately four hours per week. Robert also shared that the advertisement has ran for two weeks straight without one response.

If you are aware of anyone that may be interested, please have them contact our office. Historical pay range is \$12 to \$14 per hour, DOE.

Item # 4: Discussion: New truck

The new truck was delivered on June 17, 2016 and everything was in order so the check for \$27,627.75 was paid per the purchase order, which was \$2,372 under the Board approved budget of \$30,000. The Manufacturers Suggested Retail Price on the dealer's vehicle application was \$42,590, which is about \$15,000 over what the Utah

State Purchasing contract price that was paid. The truck has now been properly registered as a government exempt vehicle through the DMV in Salt Lake City, the approved door signage was created and installed, and the vehicle added to the District's insurance policy with the listed drivers of Robert, Janet, Jim & Dennis.

Item # 5: Discussion: Old yellow truck donated

The old yellow Dodge truck with the snowplow was donated to Kars for Kidneys and picked up on June 24, 2016. They hauled it away on a flatbed tow truck and it was removed from the District insurance policy. Robert tried to transfer the old snow plow to the new truck, but the plow had been custom fitted and welded to the frame of the old Dodge and would have required the same for the new Ford. The expense to move the old snowplow over to the new vehicle was not justifiable, so it was left on the Dodge.

Blair Larsen added that this past year the Mountain Green Fire District went through the process of selecting a nice snow plow for their truck and made the suggestion that Robert may want to check with Les Stone before making a final decision.

Robert said that he will get in touch with Les and also gather some different bids and options prior to coming before the board in October so board members can review those and make a decision.

Item # 6: Discussion: Board Member required training

The Board Chairman has requested that all Board Members try and complete the required annual training and submit their certificate of completion to the District office by July 31 of this year.

You may view the training at: <http://auditor.utah.gov/training/local-district/>
If you have questions, please contact the Local Government Team at: <http://auditor.utah.gov/local-government-team/>

Training complete: Zane Gray, Lannie Jolley & Gary Ross

Training incomplete: Wendy Eliason, Shane Rice, Lynn Peterson, Blair Larson

Lannie added that it is a very simple online test and has six different sections with around ten or more questions per section. The good thing is that you can leave the test after completing a section and get back online at a later time. Whatever works!

Item # 7: Discussion: Request for 2016 cleaning and video bids

Notices have been sent out to three vendors and we are running an advertisement in the Morgan County News soliciting bids for our 2016 cleaning and video services, with sealed bids due by Friday, July 29, 2016. Confirmation of insurance and equipment requirements will be completed the first week of August with the bid award and tabulation going out by August 12, 2016. We clean a third of the system annually during the months of September and October, before the snow season starts, with a budget of \$42,000 for 2016.

Robert explained that as a District we are required by law to clean a portion of our lines and manholes each year. He said we divide our District area into thirds and each year about this time we have a different section or third of the area cleaned and videoed. He further explained the process which the company that is selected will complete. First they will clean or scour the sewer lines of the portion selected, then vacuum the extra debris up followed by the videoing of the lines looking for any problems and damage in the lines.

He also said that we currently do not clean or video the lines in the developments that the District has not taken ownership of yet.

Item # 8. Discussion: District Operations- June 2016

Board members were updated on the District operations for the month of June. All of the 2015 year end transparency and impact fee reports have been completed and uploaded to the state per requirements. 2nd quarter 2016 developer reimbursements have been sent out.

Effluent water continues to measure well within state requirements and removed over 93% of BOD and 77% of TSS with E-Coli bacteria registering at non-detectable levels.

Item # 9. Discussion: District Statistics as of June 30, 2016.

The District Statistics and financials as of June 30, 2016 were reviewed and there were no comments.

Item # 10. Discussion/Decision: Review and approval of the June 1, 2016 Minutes

After board review of the minutes of June 1, 2016, Wendy made a motion to approve the minutes as read. Gary seconded the motion. All voted in the affirmative. Motion passed.

Item # 11. Discussion: The next scheduled Board Meeting will be held Wednesday, August 3, 2016.

Item # 12: Meeting adjourned: 8:55 P.M.

Signed: _____