

MOUNTAIN GREEN SEWER IMPROVEMENT DISTRICT
5455 West Old Highway Road, Mountain Green, Utah 84050
Minutes of the Monthly Board of Trustees Meeting
Wednesday, June 7, 2017

Board Members Present: Lannie Jolley, Blair Larsen and Lynn Peterson. **Excused:** Zane Gray, Wendy Eliason and Gary Ross. One position vacant. **Guests Present:** Ryan Child. **Employees Present:** Robert Volk and Janet Boudrero

Start Time: 7:00 P.M.

Chair: As our Board Chairman Zane Gray was excused, Lannie Jolley our Vice-Chair, conducted and chaired this meeting. Lannie welcomed those present and acknowledged Ryan Child, who was here as a representative from Lynn Wood and Associates to present our 2016 Financial Audit.

As is noted, there was not a full quorum physically present this evening. All agenda items were for discussion only with the exception of Item # 7 which required a decision. It had previously been arranged for Robert to contact board member Wendy Eliason by phone, whereby she could listen to this item being discussed and also participate by speakerphone and cast her vote per approved policy.

Invocation: Lannie Jolley

Item # 1. Discussion: 2016 Audit Results

Lannie turned the time over to Ryan Child, an accountant with Wood, Richards and Associates, to present our 2016 Financial Report.

Ryan briefly reviewed the audit and said that it is a clean report and with an unmodified opinion. He noted that the District is in good shape financially and one of the few smaller Districts that he works with that has addressed rate increases and depreciation.

There were two minor items that we were found to be in noncompliance. The first one being that our entire Board did not complete the online training. This requirement has to have one hundred percent Board participation. The second item was for our Treasurer's Bond that is required for all employees who handle and process money for the District. What we currently had in place was considered to be too low. Ryan suggested raising that amount to around \$75,000 which would meet state requirements that relate to our entire budget, which includes the impact fees.

After a brief discussion and some questions from the board members, Lannie and others thanked Ryan for coming and presenting our financial report.

Item # 1-A. Discussion Item: Board of Directors Compensation

This item added to the Agenda, at the discretion of the Meeting Chair.

Lannie noted that this item this for clarification purposes only. Robert handed out a breakdown of all compensation for Board Members.

The Board Members present reviewed the handout, but decided that this item should be added to the July Agenda so everyone on the Board will be available for discussion.

Item # 2. Discussion: Board Member Vacancy

Lannie said that because of a lack of a full quorum it will be necessary to postpone this item until our board meeting on July 5, 2017 for further discussion.

Item # 3. Discussion: Declaration of Candidacy

Those present were reminded that the filing period for a Declaration of Candidacy form has now expired. The window for filing was from June 1 through June 7, 2017.

Lannie wanted to thank all Board Members who took the time to come in to the office and obtain a form, fill it out and get it notarized. He also wanted to thank everyone who made this decision to be reappointed for another term.

Item # 4. Discussion: Protective boulders at the Monte Verde Lift Station.

Robert briefly updated the board on the new signage that UDOT has installed at the Monte Verde lift station and the completed boulder position changes. UDOT's safety inspector felt the size of some of the boulders and their proximity to the road posed a danger in the event that someone was to run into them.

Item # 5. Discussion: Morgan County Building Permit Process

Robert explained to the board that on May 15, 2017, he and Zane met with Lance Evans, the new Morgan County Planner. At that point in time they provided Morgan County with the written letter from Board Members that included the suggested changes to the county's building permit check list along and District contact information. They also briefly discussed a few other items that are of importance to the District.

Lannie recommended that this item be added to the July Agenda for further discussion.

Item # 6. Discussion: Part Time Summer Help

Robert informed the Board that he has begun advertising for a part time summer position. This is something that we do each summer. He explained that the duties will include assisting with the manhole inspections, mowing and landscape maintenance for approximately 18-20 hours per week.

Wages are from \$12 to \$14 per hour depending on experience. We have not received one response to date. Robert asked those present if they know of anyone who would be interested to have them contact him for an interview.

Item # 7. Discussion/Decision: Diffuser Installation

W-Cubed completed this year’s project on the first three lines in cell one which equaled 36 drops for 144 diffusers and 288 clamps. Robert explained that the board and previously discussed and approved changing out the others on three more sections of the system over the next three years.

Robert has also noted a visible improvement in the amount of aeration coming out of the new diffusers and the overall pressure on the blowers has dropped.

During the process the technicians discovered the following equipment was also needed and recommended immediate replacement. Robert then made that decision to complete the additional work while the crew and equipment were here. This item requires Board approval for the additional material and labor expense to a previously approved project budget.

Costs are as follows:

16- 91-1003 membranes @43.each	\$ 688.00
32- 00290 Stainless Steel Clamps @ \$1.50 each	\$ 48.00
Labor to change membranes on 4 drops	\$ 240.00
<u>Labor to clean and repair the anchors on 3 drops</u>	<u>\$ 320.00</u>
Making the total additional cost:	\$1,296.00

Board members then discussed this item to approve the costs to W-Cubed. Blair made a motion to approve the cost of \$1296 for W-Cubed. Lynn seconded the motion. Blair, Lynn and Lannie and Wendy (by phone) voted in the affirmative. Motion passed.

Item # 8. Discussion: District Operations for May 2017

Robert updated the board on the District Operations for May and said that we are good.

Item # 9. Discussion:; District Statistics as of May 31, 2017

Robert briefly went over the District Statistics for May 31, 2017. He noted that our main checking account balance is getting rather high and it will soon be time to transfer some of the monies into our other accounts at the PTIF.

Item # 10. Discussion/Decision: Review and approval of the May 3, 2017 Minutes.

Board members reviewed the minutes from May 3, 2017 but without a quorum, the approval of the Minutes would have to be moved to the July meeting.

Item # 11. Discussion: The next scheduled Board Meeting will be on Wednesday, July 5, 2017 at 7:00 P.M.

Motion to Adjourn:

Adjourned: 8:25 P.M.

Signed: _____